



SAN PASQUAL BAND OF MISSION INDIANS
TRIBAL BUILDING AND SAFETY POLICY
FIRST REVISION 03/12/2019

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I. GENERAL PROVISIONS

A. Introduction

On April 8, 2018, the General Council of the San Pasqual Band of Mission Indians adopted by Resolution SP 040818-022 (Resolution) the International Building Code (IBC) and any future revisions for all new structures that are constructed or brought to the Tribe's Reservation trust lands. Furthermore, the resolution authorized the San Pasqual Business Committee to institute policies and procedures to support and enforce the IBC and associated codes.

B. Purpose

The purpose and intent of this Policy is to provide standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of material, use and occupancy, location and maintenance of all structures on the San Pasqual Reservation; to provide practical safeguarding from hazards arising from the use of electricity, heating, ventilating, cooling, refrigeration systems; and to adopt and enforce policies and procedures necessary to clarify the application of the provisions of this Policy.

C. Definitions

For the purpose of this Policy, the following words or phrases shall have the following definitions:

- “Tribe” shall mean the San Pasqual Band of Mission Indians, a federally recognized tribe of Indians, acting through its duly constituted Business Committee.
- “San Pasqual Reservation” or “Reservation” shall mean all land within the exterior boundaries of the San Pasqual Reservation as established by Presidential Executive Order, federal patent, and or deed. Plus, any other lands held in trust by the United States for the Tribe.
- “Business Committee” shall mean the Business Committee of the San Pasqual Band of Mission Indians.
- “Land Assignment Committee” shall mean the Land Assignment Committee of the San Pasqual Band of Mission Indians.
- “Structure” shall mean any family dwelling or portion thereof, including additions, townhouses, modular, manufactured, and commercial that is used, or designed or intended to be used for human habitation, for working, living, sleeping, cooking or eating purposes, or any combination thereof, and shall include accessory structures thereto.
- “Existing Structure” shall mean a structure erected on or brought to the Reservation

prior to the adoption of Resolution SP 040818-022.

- “Recreational vehicle” shall mean a motor home, travel trailer, or trailer coach that is used for human habitation for recreational, emergency, or other occupancy.
- “Camper” shall mean a small housing or rigid canopy used on a pickup truck or coupe utility accessory.

II. ADDITIONAL STANDARDS AND CODES AS POLICY

The Business Committee has adopted by reference and as a guideline the latest versions of the following codes and standards to apply to structures being brought to or constructed on the Reservation. Copies are available for viewing at the San Pasqual Planning Department.

- A. California Administrative Code, Title 24 Part 1
- B. California Building Code, Title 24 Part 2
- C. California Residential Code, Title 24 Part 2.5
- D. California Electrical Code, Title 24 Part 3
- E. California Mechanical Code, Title 24 Part 4
- F. California Plumbing Code, Title 24 Part 5
- G. California Energy Code, Title 24 Part 6
- H. California Fire Code, Title 24 Part 9
- I. California Green Building Standards Code, Title 24 Part 11
- J. California Standard Code, Title 24 Part 12
- K. County of San Diego Consolidated Fire Code
- L. International Swimming Pool and Spa Code
- M. County of San Diego Local Agency Management Program (LAMP) for Onsite Wastewater Treatment Systems
- N. Pre-owned Modular/Manufactured Homes
 - 1. Homes with a manufacture date of 20 years or more from the date of a New Resident Application submittal shall not be allowed on the Reservation. No exceptions.
 - 2. Bill of sale shall be required along with the submittal of a New Resident Application.
 - 3. Modular/Manufactured homes shall require a preliminary inspection prior to delivery. Photos will be accepted in the event a physical inspection is not feasible.
- O. Recreational Vehicles and Campers
 - Recreational vehicles and Campers shall not be maintained as a permanent residence. The maximum allowable time is 30 days without the written permission from the Land Assignment Committee.
- P. Structure setbacks
 - Setbacks shall be in accordance with the 2017 County of San Diego Consolidated Fire Code, Sec. 4907.1.1.
- Q. Solar Photovoltaic (PV) Systems
 - All Solar PV Systems shall comply with the following portions of Title 24:
 - California Building Code, Title 24, Part 2
 - California Residential Code, Title 24, Part 2.5 (One and Two-family dwellings)
 - California Electrical Code, Title 24, Part 3

California Energy Code, Title 24, Part 6
California Fire Code, Title 24, Part 9
County of San Diego Consolidated Fire Code

- R. Defensible space
Land Assignment holders shall maintain defensible space (normally 100ft.) in accordance with the 2017 County of San Diego Consolidated Fire Code, Sec. 4907.
- S. Automatic fire sprinkler systems
The San Pasqual Tribal Government highly recommends the installation of automatic fire sprinkler systems; however, waivers may be granted under certain conditions. Assignment holder assumes all liability.
- T. Storm water runoff and erosion control
Storm water runoff and erosion control is the sole responsibility of the Assignment holder and shall be maintained prior to and after any ground disturbance activities. Furthermore, the Assignment holder assumes all liability for damages incurred to adjacent lands, roads, etc. due to erosion, sediment, and storm water runoff.

III. COMPLIANCE/ENFORCEMENT/APPEALS

- A. The San Pasqual Planning Department shall administer and monitor compliance, and the Land Assignment Committee shall enforce, and render interpretations of all provisions of this Policy.
- B. Any violation of this Policy shall be, and the same is declared to be, unlawful and a public nuisance as stated in the Land Assignment Ordinance, Section I (General Assignment Policy), Item I.
- C. A Notice to Correct or Stop Order shall be served in accordance with the following provisions, unless otherwise set forth in this Policy:
 - Whenever a violation is discovered which can be corrected, the Land Assignment Committee shall issue a Notice to Correct to notify the responsible party of the violation and to order that the violation be corrected within a reasonable time. Unless a different period is specifically set forth in this Policy, thirty (30) calendar days shall be considered a reasonable time to correct any violation.

The Notice to Correct shall be in writing and shall set forth the facts that constitute the violation, the specific provisions of this Policy which have been violated, the specific acts required to correct the violation, the time allowed to correct the violation, and the rights to appeal the Notice to Correct. The Notice to Correct shall be posted on the subject property and/or sent by first class mail to all responsible parties.

- If the violation that is the subject of the Notice to Correct concerns the failure to apply for and/or obtain an approved New Resident Application, the time allowed for application shall be no less than seven (7) calendar days and no more than thirty (30) calendar days. A Stop Order shall accompany the Notice to Correct and shall remain in effect pending the review of and decision of the

application.

- If the violation that is the subject of the Notice to Correct concerns (a) the failure to comply with conditions placed on the approved application, or (b) a violation of any provision of this Policy, the time allowed to correct the violation shall be a minimum of twenty-four (24) hours and a maximum of ninety (90) calendar days, depending upon the type of action that will be necessary to correct the violation. If the violation creates a potential risk of harm to persons or property, a Stop Order may accompany the Notice to Correct, and shall remain in effect until the violation has been remedied to the satisfaction of a California Certified Inspector and/or the Land Assignment Committee.
- D. If the Land Assignment Committee determines that there has been a good faith effort to correct the violation(s) set forth in a Notice to Correct, the Land Assignment Committee may extend the deadline for compliance for a reasonable period of time. Any such extension shall be memorialized in writing and copy shall be sent by first class mail to all responsible parties.
- E. A notice of Land Assignment Ordinance Violation may be issued under any of the following circumstances:
- When the violation cannot be corrected;
 - When the violation can be corrected, a Notice to Correct has been served, and the specified time has passed without adequate correction of the violation;
 - When a Stop Order has been issued and has not been complied with by the responsible party; or
 - When the same violation has been committed by the same responsible party within the past twelve (12) months and a Notice to Correct has been served to the responsible party within that same twelve (12) month period.
- F. Unless a different penalty is otherwise established by the Business Committee and specifically set forth by policy, Land Assignment Ordinance Violations shall be subject to the procedures set forth in the Land Assignment Ordinance, Section V (Cancellation of Assignments).
- G. A written appeal can be filed by the responsible party with the Land Assignment Committee within thirty (30) days from the date of the violation letter. Appeals shall be reviewed by the Land Assignment Committee and a written response will be issued to the responsible party within thirty (30) days. If the final determination is not amended by the Land Assignment Committee, the responsible party may file a written appeal to the Business Committee within ten (10) days from the date of the written response of the Land Assignment Committee. The Business Committee shall have thirty (30) days to issue a final determination in writing to the responsible party.

- H. In the event of any conflict between this Policy and any law, rule, or regulation of the Federal Government, that requirement which establishes the higher standard of safety shall govern. Failure to comply with such standard of safety shall be a violation of this Policy.

IV. NEW RESIDENT APPLICATION PROCESS

Listed below are the requirements for new residents to follow when having a structure moved, placed, and or built on Reservation land.

A. Initial Meeting with Planning Department

New residents will start the process by scheduling an appointment with the Planning Department where all information contained in this document as well as the next steps and documentation requirements will be discussed. Any questions will be addressed at this time to help new residents navigate through the process. Documentation you should expect to complete and submit are:

1. New Resident Application (see Appendix I for example and Appendix II for application information.)
2. Indian Health Service (IHS) (septic and water) Application (See Appendix III – page 15 “Septic Service Installation” for more information)
3. San Pasqual Water Service Application (See Appendix III – page 15 “Domestic Water Installation”)
4. SDG&E Application (See Appendix III – page 16 “SDG&E” for single residential service and Infrastructure Project information and guidelines)¹.

Please contact the Planning Department to set an appointment (See Appendix IV – page 19 for Planning Department contact information).

B. Assignment Survey

To ensure your new home, infrastructure, and all improvements are installed within your land, a survey will be performed that will mark the exterior boundaries. This will provide everyone involved with a clear picture of where your potential home site is located (See Appendix III – page 14 for more information).

During your initial meeting with the Planning Department, you can request your land to be surveyed.

C. Submission of Required Documents

All completed New Resident Applications and supporting documents shall be submitted to the Planning Department for review. All completed IHS and SDG&E applications shall be submitted to the Environmental Department for review. Please contact the Environmental Department and set an appointment to review and complete your IHS and SDG&E applications (See Appendix IV

¹ 03/12/2019 First Revision

– page 19 for Environmental Department contact information).

*IHS and SDG&E applications will not be submitted by the Environmental Department until grading for your homesite is complete.

* Please see Appendix V for Estimated Inspection and Associated Fees.

D. Preliminary Site Visit/Plan Review

A site visit will be conducted once all completed documents stated under Requirement “C” above have been submitted. The site visit will consist of a meeting at the proposed home site with you, and necessary tribal departments/agencies involved in your project. Discussions will include:

1. Plan review if applicable
2. Proposed location of home
3. Access to site
4. Grading approach
5. Infrastructure locations (water (domestic and fire suppression), power, septic)

E. NEPA/ESA/NHPA Compliance

The tribe is required under federal law to comply with the National Environmental Policy Act (NEPA), section 106 of the National Historic Preservation Act of 1966 (NHPA), and section 7 of the Endangered Species Act (ESA). Prior to any brush clearing or ground disturbance, surveys shall be conducted within the limits of your proposed project site and reports provided to the Environmental Department. There are options to accomplish this task based on your expected time frame and the Environmental Department can provide additional information.

NOTE: ALL GROUND DISTURBANCE ACTIVITIES REQUIRE A CULTURAL RESOURCE MONITOR ON-SITE AT ALL TIMES. SAN PASQUAL WILL COORDINATE; HOWEVER, THE APPLICANT IS FINANCIALLY RESPONSIBLE FOR ASSOCIATED COSTS.

F. Perc Test/Soils/Compaction Report

To ensure the health and well-being of our community, proper installation of approved septic systems is required. The first step to accomplishing this goal is for your home site to pass a percolation test. This can be performed by IHS free of cost (based on available funding) or by a contracted licensed civil engineer. Your site must pass the perc test to move forward to the next task. If your site does not pass, a meeting will be held to discuss alternatives.

All structures require a soils report and/or compaction tests once your pad is graded to ensure acceptable compaction/moisture has been met. San Pasqual Planning Department will determine the extent of testing required based on site specifics and will coordinate; however, the applicant is financially responsible for associated costs.

All reports shall be submitted to the Planning Department for review and approval.

* Please see Appendix V for Estimated Inspection and Associated Fees.

G. New Resident Application Approval

Once all requirements have been met (Requirements A-F) and all departments have reviewed your project, your application will be approved, valid for 1 year from the date of approval and the project may begin. An extension may be granted with the approval of the Planning Department.

The Public Works Department offers several services for the construction phase of your home and would be happy to provide estimates for your consideration. (See Appendix IV – page 20 for Public Works Department contact information).

*A notice will be sent to the San Pasqual Business Committee and Police Department when a New Resident Application is approved. Notice for modular/manufactured homes will include date of delivery and a sticker that is to be placed on the home prior to delivery.

H. Required Inspections

Frame on slab homes will require inspections throughout the construction of your home. Residents should expect approximately six to nine inspections but will be dependent upon specifics of your project. Please see the primary inspections listed below:

- Underground (utilities)
- Foundation
- Roof nailing and exterior shear
- Rough (framing, electrical, plumbing, and mechanical)
- Drywall and exterior lath
- Underground utility connections (septic, water, and gas)
- Final for electrical, plumbing, mechanical, and building

Modular/Manufactured homes will require approximately three to four inspections and will also be dependent upon the specifics of your project. Pre-owned modular/manufactured homes will require a pre-inspection consisting of either an onsite inspection (if feasible) or examination of provided photos. Please see the primary inspections listed below:

- Pre-Inspection
- Foundation system or jack stands
- Underground utility connections (septic, water, and gas)
- Final

*The Planning Department will coordinate inspections; however, you are financially responsible for inspection fees.

*Inspections shall be performed by a California certified inspector and in accordance with the current codes listed under Section II of this Policy.


*Inspection of SDG&E customer owned service poles will be included in required inspections listed above.

I. Final inspection

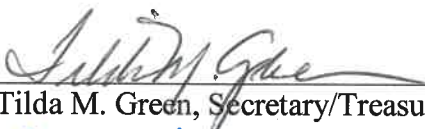
Final Inspection will occur when all construction and or your modular home installation is complete. Once your home passes final inspection, an approved Inspection Report Card will be submitted to the Planning Department by the California Certified Inspector. A Certificate of Occupancy will be recorded, and you will receive a copy for your records.

BUSINESS COMMITTEE APPROVAL

This revised Building and Safety Policy is hereby adopted and approved by the San Pasqual Band of Mission Indians of Business Committee on 3-13, 2019 and shall be updated and amended when appropriate at the discretion of the Business Committee.


Stephen W. Cope, Chairman


Justin B. Quis Quis, Vice-Chairman


Tilda M. Green, Secretary/Treasurer


David L. Toler, Delegate


Joe A. Chavez, Delegate

Appendix I

New Resident Application



SAN PASQUAL BAND OF MISSION INDIANS

NEW RESIDENT APPLICATION

Property Information

Site Address: _____

Lot # _____

Nearest intersection: _____

Section: _____ Township: _____ Range: _____

Current Use: ☐ Vacant ☐ Residential ☐ Commercial ☐ Industrial

Other use: _____

Assignee Information

Assignee Holder(s): _____

Primary Phone # _____ Secondary Phone # _____

E-mail address: _____

Mailing address: _____

Applicant Information

Applicant(s): _____

Primary Phone # _____ Secondary Phone # _____

E-mail address: _____

Mailing address: _____

Relation to assignee holder: _____

☐ Cooperative Agreement

Proposed Activity

- | | |
|---|--|
| <input type="checkbox"/> New single-family residence (framed) | <input type="checkbox"/> Remodel/Repair/Addition to single family home |
| <input type="checkbox"/> New accessory structure (ex. shed, garage) | <input type="checkbox"/> Remodel/Repair/Addition to existing building |
| <input type="checkbox"/> HUD 184 | <input type="checkbox"/> New/Pre-owned Modular/Mobile Home |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Multi-Family |
| <input type="checkbox"/> Other activity: _____ | |



SAN PASQUAL BAND OF MISSION INDIANS

NEW RESIDENT APPLICATION

Proposed Activity Description

Square feet of new construction: _____

New Single-Family Residence # of Bedrooms: _____

New Single-Family Residence # of Bathrooms: _____

New/Pre-owned Modular/Mobile Home:	Single-Wide	Double-Wide	Triple-Wide
------------------------------------	-------------	-------------	-------------

Manufacture Date: _____

Model No.: _____

Serial No.: _____

Number of Bedrooms: _____

Number of Bathrooms: _____

☐ Commercial Structure

What services are currently available at the site?

Water ☐ Individual Well ☐ Septic System ☐ Power ☐ Access ☐

Distance to nearest fire hydrant: _____ ft.

Does the site require a new address? Yes ☐ No ☐

Fire Protection currently in modular home:

Smoke Alarms ☐ Fire Sprinkler System ☐ Carbon Monoxide Alarm ☐

THIS SECTION RESERVED FOR STAFF



SAN PASQUAL BAND OF MISSION INDIANS

NEW RESIDENT APPLICATION

I hereby certify that I have prepared this application and site plan and that, to the best of my knowledge, the information provided is complete, accurate, and a true representation of the proposed development, I further attest that I have the authority to submit this application and agree to comply with any and all conditions of development approval as set forth in the New Resident Policy and Guide. I agree to provide any additional information required and understand that if the scope of the project is modified, a new application may be required.

Applicant's Signature & Date

We hereby certify that all requirements of the New Resident Application and New Resident Policy and Guide have been met. The project as stated and described is hereby approved and may begin.

Planning Department Head

Date

Land Assignment Committee Chair

Date

Appendix II

Information for New Resident Application



SAN PASQUAL BAND OF MISSION INDIANS

INFORMATION FOR NEW RESIDENT APPLICATION

Filing Procedure:

1. All submittal requirements may be delivered in person to the Planning Department or e-mailed to andrew@sanpasqualtribe.org

Submittal requirements:

1. NEW RESIDENT APPLICATION. Please ensure the application is signed and dated. Write "N/A" for those questions that do not pertain to your proposal.
2. LAND VERIFICATION DOCUMENTATION such as a Land Assignment Verification and or Cooperative Agreement.
3. SITE PLAN. See example on page 2. The Site Plan includes property boundaries, all existing and proposed buildings and structures, dimensions, distance to property lines, roads, right-of- ways, utilities.
4. STRUCTURAL DESIGN PLANS and SPECIFICATIONS shall meet the California Building Standards Code and San Diego Consolidated Fire Code.

Note 1: Your submittals will be reviewed by the following Tribal Departments/Committees:

- Planning Department
- Land Assignment Committee
- Environmental Department
- Domestic Water Department

Note 2: Depending on the nature of the proposal, other submittals may be required after review of your application such as:

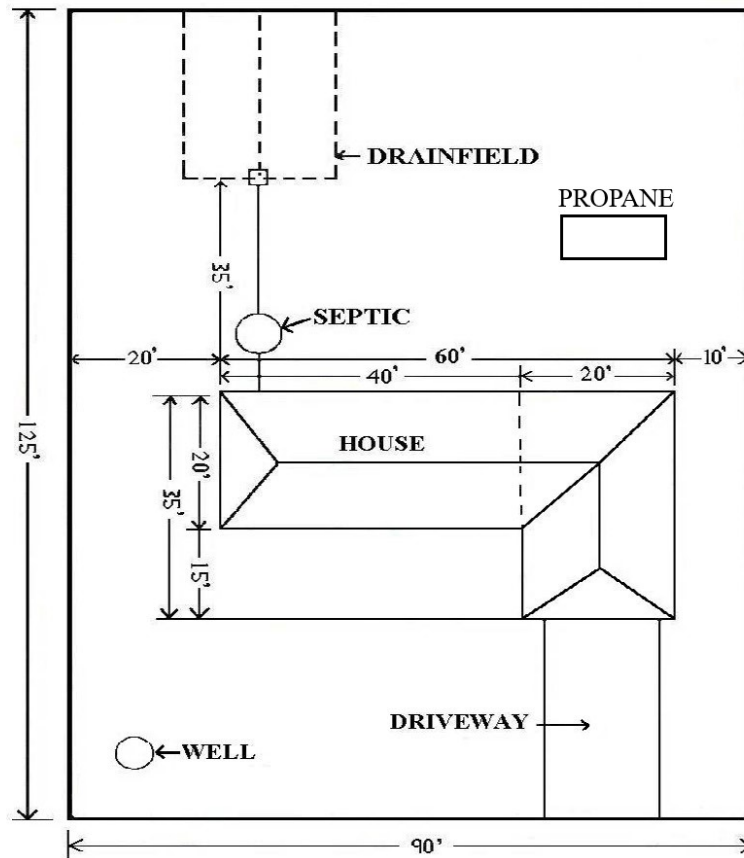
- | | |
|---|---|
| • SAN PASQUAL DOMESTIC WATER HOOK-UP AGREEMENT | • MITIGATION OR RESTORATION PLAN |
| • INDIAN HEALTH SERVICES SEPTIC/WATER APPLICATION | • DEFENSIBLE SPACE MITIGATION |
| • DRAINAGE PLAN | • PROPERTY SURVEY |
| • EROSION CONTROL PLAN | • MOBILE HOME MANUFACTURER SPECIFICATIONS |



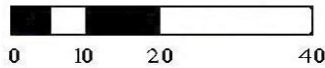
SAN PASQUAL BAND OF MISSION INDIANS

INFORMATION FOR NEW RESIDENT APPLICATION

SAMPLE SITE PLAN



SCALE 1"=20'



Appendix III

Available Community Services

Land Survey Request

The San Pasqual Planning Department offers surveying of assignments to residents on the Reservation. An assignment survey is required prior to application for utilities and development to protect residents from encroachment issues.

The purpose of surveying the boundary of your assignment is to ensure the following:

- Proper locations of lot corners and boundaries
- Proper placement of your new home site within your boundary.
- Proper placement of your new utilities, specifically septic and water.

The benefits of mapping built/installed home sites and utilities are:

- Provides accurate information and locations of finished utilities/home sites to Tribal emergency services and Tribal utility departments for any future service or repair.
- Provides accurate information to the home owner for any future additions or expansion.

To request a boundary survey of your assignment, contact the Planning Department to set an appointment where the following will be reviewed:

- Tribal records and maps
- Request for Information completed and signed.
- Next steps for development.

New Address Request

Unlike living in the city, a new address is not waiting for you once you move to the reservation; you must apply and be assigned a new physical address. The Planning Department has developed an addressing system for the San Pasqual Reservation that coincides with local emergency, utility, and postal services.

All new residents must request an address from the Planning Department prior to submittal of utility applications. During your initial meeting with the Planning Department, you can submit your request.

Domestic Water Installation

The San Pasqual Domestic Water Department delivers safe drinking water to all residents of the San Pasqual Reservation. When moving in on the Reservation new residents will have to apply for water service to their home. New residents are required to fill out and sign a “Water Service Application”. A new water service costs \$500.00 for a new water meter installation and a \$150.00 deposit. A new meter and meter box will be installed along the main road closest to your home, installation of water lines from the meter to the home are the responsibility of the residents.

Meters are read monthly (15th of every month) and residents are billed for their water usage. Meters and meter boxes are not to be fenced off or have their access restricted in any way by the home owners.

As an alternative, Tribal members and lineal descendants are eligible to receive assistance through Indian Health Service (IHS). However, IHS domestic water service installations are not guaranteed and are on a first come first serve basis upon application approval.

All IHS applications are to be turned in at the Environmental Department to ensure all adequate documentation and signatures are completed.

If you choose to utilize IHS, you must fill out an application and work with the local IHS engineer during the installation process. The IHS engineer will first survey the assignment to find the most suitable area for domestic water service and will then design a proper connection. Once the service is installed the home owner is responsible for all maintenance and repairs and the initial \$150.00 deposit.

Septic Service Installation

Waste water on San Pasqual is managed through individual home septic systems as the Reservation does not have a centralized sewage system and waste water treatment plant. Each home on the Reservation is required to have an adequate septic tank and leach field that handles all household waste water. Installation of a septic system is not provided by the Tribe and is the responsibility of the home owner to install. Tribal members and lineal descendants are eligible to receive sanitation deficiency assistance through Indian Health Service (IHS). However, IHS septic installations are not guaranteed and are on a first come first serve basis upon application approval.

All IHS applications are to be turned in at the Environmental Department to ensure all adequate documentation and signatures are completed.

If you choose to utilize IHS, you must fill out an application and work with the local IHS engineer during the installation process. The IHS engineer will first survey the assignment to find the most suitable area for a septic system and then the engineer will conduct percolation test on the soil to see if the area can sustain a septic system. Once the system is installed the home owner is responsible for all maintenance and repairs of the system.

Whether you use IHS or install a system yourself, percolation tests must be conducted by a licensed engineer. The test results shall be submitted to the Planning Department for final approval.

San Diego Gas & Electric (SDG&E)²

There are two primary methods of establishing power to your residence. The following outlines both scenarios in general terms but please be aware that every project has its own set of unique circumstances. Either way, the Planning and Environmental Department staff will assist through the entire process.

***"INFRASTRUCTURE" is defined as power poles, transformers, and all appurtenances installed and owned by SDG&E that serves as the primary source of residential power.**

***"PROJECT" is defined as all work performed by SDG&E that requires an SDG&E Planner, engineered design, and extends Infrastructure.**

***Regardless of approaches outlined below, applicants are responsible for all costs associated with fees and construction of bringing power from existing Infrastructure to a new structure (i.e. customer owned pole, panel, wiring, conduit, and all required installation).**

Scenario 1 – Resident requiring single service from existing Infrastructure

- Resident submits SDG&E application as outlined in Section IV.
- Resident responsible for all costs associated with installation (i.e customer owned power pole, meter panel, and connection to home).

Scenario 2 – Resident requiring a Project

This approach consists of multiple residents being served and the Tribe advancing a portion of remaining costs associated with the Project. The following provisions shall serve as the Tribal government's guidelines in terms of evaluation and funding.

- A minimum of \$50,000 will be allocated annually for Infrastructure Projects only. Allocation amount will be contingent on funding availability.
- Individual Projects shall have a maximum limit of \$25,000; unless, special circumstances warrant an exception to this limit and additional funding is available. All costs beyond this maximum will be the responsibility of the applicant(s).
- Assignments shall be allowed a one-time use of this approach.
- Applicants will be served on a first come, first serve basis. Additionally, applications will only be evaluated once the SDG&E design fee is paid in full.
- Projects are evaluated, and Tribal staff will determine the equitable distribution of costs among assignments that can potentially benefit from the project. Staff will then submit their findings to the Business Committee for their review and final determination. If the project is determined to be eligible, the Tribe will proceed as the primary applicant.
- If it is determined the project benefits only the applicant, the applicant will be responsible for all costs associated with the Project. The Tribe will not advance funds.
- First applicant(s) pay their portion of distributed costs with the Tribe advancing the remaining cost of the project.
- Other assignments identified as benefiting from the project will pay a connection fee (their portion of distributed costs) to the San Pasqual Finance Department as part of their development

² 03/12/2019 First Revision. Section Revised.

fees.

- If a Project is delayed due to non-payment, the Business Committee may reallocate funds to other Projects.
- If annual funding is not available for an approved Project, applicant may pay the full cost and will be reimbursed when funding is made available.

Trash & Recycling Services

The San Pasqual Environmental Department manages and operates the San Pasqual Tribal Station where they offer a variety of waste disposal services. Each individual home owner is responsible for the disposal of their household waste and trash, as the Transfer Station does not accept household waste. However, the Transfer Station does offer waste disposal for large bulk items, electronic waste, and hazardous waste disposal to all residents free of charge.

Examples of large bulk items accepted are mattresses, couches, wood debris, and generally anything that could not fit in your standard curbside trash can. The Transfer Station also accepts scrap or waste metal for recycling free of charge; items such as water heaters, bikes, chain-link or metal fencing, BBQ's, and other miscellaneous items are accepted and recycled.

Electronic Waste/Hazardous Waste

The San Pasqual Band of Mission Indians employs an Electronics Hazardous Waste (E-waste)/Hazardous Waste recycling program. E-waste refers to any unwanted electronic device or device utilizing cathode ray tube (CRT) technology. E-waste frequently contains high levels of hazardous materials, predominantly lead and mercury, and thus must be disposed of properly as these items are not permitted to be disposed of in landfills. When E-waste is not disposed of properly, the potential for severe human and environmental impact is increased. The San Pasqual Band of Mission Indians Environmental Department accepts all E-waste materials for proper disposal. Below are examples of E waste materials, and should be taken to the Transfer Station for proper disposal: (this is not a complete list)

- CRT devices including older television and computer monitors
- LCD desktop computer monitors and laptops
- LCD televisions
- Plasma televisions
- Portable DVD players with LCD screens
- Computers
- Computer keyboards and other peripherals
- Printers, copiers, fax machines
- Telephones, cell phones, and answering machines
- Stereo equipment, radios, cd players
- Video cassette recorders and calculators
- Game consoles
- Batteries

The Environmental Department also accepts both large and small appliances. These items require proper disposal due to their high metal content and/or because they contain hazardous materials that require special handling such as refrigerants, oils, and mercury. Examples of appliances that can be brought to the Environmental Department for disposal include, but are not limited to:

- Refrigerators, freezer, ovens, stoves
- Clothes washers and dryers
- Air conditioners
- Microwaves, toasters, coffee makers, etc.
- Anything with an electrical plug

Other hazardous materials accepted at the Environmental Department include used oil, paint, and tires. The San Pasqual band of Mission Indians and the Environmental Department ask that if any of these items are requiring disposal that they are brought to the Environmental Department located off of South San Pasqual Road. Arrangements can be made for drop off by contacting the Environmental Department. Drop-off hours are Monday through Friday from 7:30am-2:30pm. The Environmental Department provides drop-off services free of charge for all San Pasqual community members and free pick up for Tribal Elders (by appointment only).

Appendix IV

Tribal Departments and Contact Information

San Pasqual Fire Department

The San Pasqual Reservation Fire Department is dedicated to providing the highest level of public services for our community. We are proud to serve the San Pasqual Indian Reservation and surrounding communities, and we respect the customs and traditions of all the people we care for. We strive to provide quality service by protecting lives and property through fire suppression, emergency transportation responses, special rescue responses, fire prevention and public education. We are grateful and proud to be part of this community and will continue to do our best for all we serve.

Fire Department Contact Information:

Harold Rodriguez, Fire Chief

P.O. Box 365

16460 Kumeyaay Way

Valley Center, CA 92082

Station: (760)749-7542

San Pasqual Police Department

Criminal law enforcement on the San Pasqual Reservation is the responsibility of the San Diego County Sheriff's Department. Enforcing tribal civil laws and ordinances is the responsibility of the Tribal Security department, the foundation of what will become a tribal police department. They have the authority to stop and question suspicious individuals coming onto the reservation or anyone involved in activity that is not normal or out of place. Officers also perform regular residential and check points to defer criminal activity. They can also perform lawful detention.

Police Department Contact Information:

Bob Bishop, Chief of Police

P.O. Box 365

16410 Kumeyaay Way

Valley Center, CA 92082

On-duty phone: (760) 310-7981

San Pasqual Environmental Department

The tribe is responsible for the protection of all resources within the reservation. The Environmental Protection and Compliance Department works to keep the band in compliance with all federal environmental laws and regulations. We help monitor and manage the environmental health and quality of the reservation; this includes surface and ground water quality testing, management of solid waste, native plant restoration, erosion control, illegal dump cleanup, and many other important environmental duties throughout the San Pasqual lands on and off reservation. Some of the services the San Pasqual Environmental Protection and Compliance Department offer include: managing and operating the San Pasqual Transfer Station, recycling drop-off, community clean ups, elder pick up, and coordination with Indian Health Services for septic system installations.

Environmental Department Contact Information:

John Flores, Director

P.O. Box 365

27672 South San Pasqual Road

Valley Center, CA 92082

(760) 651-5141

San Pasqual Planning Department

The San Pasqual Planning Department aims to promote the highest standard and best use of all reservation land as well as protect, improve and enhance the tribal land base. We want to ensure that tribal lands are preserved, occupied, and developed in a manner which at all times considers and adheres to the best interests of the Tribe. We assist the tribal government, members, and the community with all issues relating to the development of tribal lands. When looking to establish residency, or develop your land, your first step will be to meet with the Planning Department. Our services include:

- Land Records
- Survey and Mapping
- Addressing
- Coordination with Land Assignment Committee

Department Contact Information:

Andrew Orosco, Tribal Planner

P.O. Box 365

27672 South San Pasqual Road

Valley Center, CA 92082

(760) 651-5158

San Pasqual Public Works Department

The San Pasqual Public Works Department provides several services for the community such as grading, utility installation (power, water, waste water), road maintenance, demolition, and certain construction activities.

Department Contact Information:

David Martinez, Director

P.O. Box 365

27670 South San Pasqual Road

Valley Center, CA 92082

(760) 651-5160

Domestic Water Department

The San Pasqual Domestic Water Department delivers safe drinking water to all residents of the San Pasqual Reservation. When moving in on the Reservation new residents will have to apply for water service to their home. New residents are required to fill out and sign a “Water Service Application”, water service cost \$500.00 for a new water meter installation and a \$150.00 deposit is required. A new meter and meter box will be installed along the main road closest to your home, installation of water lines from the meter to the home are the responsibility of the residents.

Meters are read on a monthly basis (the 15th of each month) and residents are billed for their water usage. Meters and meter boxes are not to be fenced off or have their access restricted in any by the home owners.

Department Contact Information:

John Flores, Director

P.O. Box 365

27672 South San Pasqual Road

Valley Center, CA 92082

(760) 651-5141

Appendix V

Estimated Inspection and Associated Fees

Inspection Fee (performed by California Certified Inspector)	\$200
SDG&E service pole inspection (performed by California Certified Inspector)	\$200
Standard septic system perc test and design (single family residence)	\$4,000-\$8,000
Standard soils/compaction report (single family residence)	\$500-\$2,000

***All inspections will be coordinated by the Tribe.**

Appendix VI Requirement Checklist

Note: Each requirement must be completed and signed off by the department head to proceed.

Requirement	Signature	Date
1. Initial meeting with Planning Dept.	_____	_____
2. Assignment survey	_____	_____
3. Submit required documents and pay fees	_____	_____
4. Preliminary site visit/Plan review	_____	_____
5. NEPA/ESA/NHPA compliance	_____	_____
6. Perc test/Soils/Compaction report	_____	_____
7. New Resident Application approval	_____	_____
8. Required Inspections	_____	_____
9. Final inspection	_____	_____